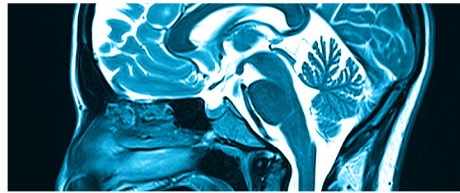


IMRIS careers



Functional Area	Operations
Position Title	Supplier Development Coordinator
Job Time	Full-Time
Job Description	<p>Primary focus will be to focus on the development of the IMRIS Supply Chain and to create an IMRIS Quality requirements program. The SDA will work closely with the suppliers to analyze their current systems and to help develop or enhance their systems to ensure that the IMRIS quality requirements are achieved. This position will develop an approved and preferred supplier category for parts, assemblies and services. The SDA will review, analyze and chart quality related issues and work with the suppliers to reduce the number of non conformances received. This person will also develop a supplier commodity matrix, based on capability, quality and capability, for all commodity/material groups and publish this to R&D for future projects.</p>

Essential Duties and Responsibilities

- Create an IMRIS Quality requirement program.
- Creation of Supplier Development documentation, process and procedures
- Conduct regular Supplier meetings to ensure quality and service targets are achieved.
- Create a supplier development program that includes all aspects of quality including part quality, on time delivery, consistency, cost reduction, supplier training and education.
- Develop and present to management, management reports and project oriented status on purchasing work load and purchasing activities associated to program and production schedules

Knowledge, skills and abilities requirements

- 10 years experience in a technical manufacturing environment
- **Critical Requirement: Strong aptitude for machined and fabricated metal, plastic parts and electronic assemblies**
- Thorough knowledge of ISO methodologies and has developed and written new processes and procedures
- Self starter and self motivated and has developed strong interpersonal skills
- Understanding of LEAN principles and working knowledge of material review boards
- Post secondary education

To apply for this position please send your resume in confidence to hr@imris.com.

Only those candidates selected for interviews will be contacted.

